

ToR for Naturalist/Interpreter at Black-necked Crane Education Centre

Position Title:	Naturalist/Interpreter
Position Level:	O2
Salary Package:	Nu. 62,576/- (Including all allowance)
Location:	Black-necked Crane Education Centre, Phobjikha
Reports To:	Chief, Species Conservation Division

About Us

The Royal Society for Protection of Nature (RSPN) was established in 1987 under the Royal Command of His Majesty The Fourth King of Bhutan as a Citizen-based Non-Governmental Organization (NGO) devoted to the conservation of the Kingdom's environment. His Majesty The King was the Royal Patron of the RSPN from 1999 to 2012. Currently, Her Majesty The Gyaltsuen Jetsun Pema Wangchuck is the Royal Patron. RSPN is governed by seven Board Directors, the Executive Director is the head of the organization.

The Black-necked Crane Education Center (BNCEC) was established at Phobjikha in 1999. The center serves as a resource hub and information center on Black-necked Cranes and its ecology, sustainable livelihood activities, environmental education, and conservation program in the valley.

Position Purpose

The Naturalist/Interpreter shall oversee the management of the Black-necked Crane Education Center in Phobjikha, Wangduephodrang. Besides engaging with the visitors, the role shall assist in project development and resource mobilization.

Key Responsibilities:

- Black necked crane education center day to day management
- Promote, create and conduct environmental education in the valley
- Enhance collaboration and partnerships with local communities, Hotels, schools, government and private agencies in the valley.
- Networking and resources mobilization (with visitors, FDI hotels and international donors and partners)
- Conduct BNC annual survey and publish in the national media in collaboration with SCD
- Line of reporting in accordance with the RSPN SRR
- Comply with RSPN rule of law in utmost integrity
- Participate in conservation projects within the conservation area.
- Manage educational materials, equipment, and supplies.
- Ensure souvenir stocking and accordingly report to the head office for supplies.

Application Process

All interested candidates should submit the following documents to the Administrative and Finance Division:

1. Resume, and cover letter,
2. Academic Transcripts (Bachelor degree, Class 12 and Class 10)
3. Experience certificates
4. Security Clearance
5. Citizenship ID copy
6. Medical Certificate
7. No objection letter if employed
8. Contact information for three references

The last day for submission of the application is 10th August 2024

This Terms of Reference outlines the key responsibilities, and working conditions for the Naturalist/Interpreter position, aiming to attract qualified candidates dedicated to environmental education and conservation.